# Warmley Preschool – Safeguarding Children and Promoting Children’s Welfare

## Maintaining children’s safety and security on premises

### Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

### Procedures

#### Children's personal safety

* We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the Disclosure Barring Service.
* Adults supervise all children at all times.
* Whenever children are on the premises at least two adults are present.
* We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

#### Security

* Systems are in place for the safe arrival and departure of children.
* The times of the children's arrivals and departures are recorded.
* Our systems prevent unauthorised access to our premises.
* Our systems prevent children from leaving our premises unnoticed.

## Adoption of Policy

This policy was adopted as follows:

|  |  |
| --- | --- |
| **Meeting of** |  |
| **Date held** |  |
| **Date for review** |  |

Signed on behalf of the management committee:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Signatory** |  | | |
| **Signature** |  | | |
| **Role of Signatory** |  | **Date** |  |